

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Regular Meeting of the Board of Education  
Tuesday, July 22, 2008  
High School Library

- Open Meeting      The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call          The following members answered to roll call:  
G. Dodge, P. Mallaney, S. Martin, M. Nelson, G. Preston and M. Stauffenberg – six (6).
- Absent: J. Toepper – one (1).
- Also present: Supt. Russert, K. Meyer, J. Palicki, R. Schnitzler, J. Ruland, J. DePoister, and Clerk Fortin – seven (7).
- Visitors: K. Andrewson, C. Allers, J. Nelson and D. Fortin – four (4).
- Pledge of Allegiance      President Stauffenberg led everyone in the Pledge of Allegiance
- Additional Items      Moved by Preston, seconded by Dodge to add the following agenda items:  
Add to the CONSENT AGENDA the following:
- Under J. Resignations ADD
- Jennifer Morgan, ADD part time paraprofessional
  - Rose Taylor, Food Service
  - Christine Hudziak, Middle School Assistant Principal
  - Caryl White, Middle School paraprofessional
  - Donna Crawford, Middle School Special Education teacher
  - Gloria Pomykala, Primary School Librarian Assistant
- Under I. Employments ADD the following
- Randy Cann, Call back of Special Education paraprofessional
  - \*Karen Parkison, Middle School Paraprofessional
  - \*Nicole Naples, Middle School Paraprofessional
  - \*Kelly Costanza, Elementary Paraprofessional
  - \*Patricia Hubly, Primary School Paraprofessional
  - \*Jessica Beland, Elementary School Paraprofessional
  - Approve Food Service Employees increase of hours and days a presented on handout
  - Amend authorization for Superintendent to hire from seven paraprofessionals to two paraprofessionals.
  - Authorization for Superintendent to hire the following:
    - District sub caller
    - High School English Teacher
    - High School MAP Teacher
    - Middle School Special Education Teacher

- School Psychologist (part time/full time)
- Middle School Resource Teacher
- Speech Pathologist Assistant (if no Speech Pathologist is found)
- Elementary Health Assistant
- Two Paraprofessionals (Elementary & Primary Schools)
- Change “Mary Holtz-Full route bus driver” to “Mary Holtz – substitute driver)  
*\*pending successful completion of all paperwork*

Add to New Business:

Under G. – Approve emergency repair contract of the Primary School cafeteria roof gutters & fascia.

Under H. – Approve the purchase of promethean boards

Under I. – Approve the purchase of Asbestos Abatement Services at the Middle School

Ayes: Preston, Dodge, Mallaney, Martin, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public  
Hearings/  
Petitions/

None

Report of  
Committees

**Building Committee** – Member Martin reported that repair work on the hail damage, fences, trailers are getting closer to completion. Asbestos abatement was discussed regarding the Middle School stage area. There will be a motion presented later for approval.

**Finance Committee** - Member Mallaney reported the committee discussed lunch fee increases, bus camera bids, first of a series of Board policy reviews and also reviewed the unaudited year end balances and finance packet for July 22, 2008.

**Curriculum and Technology Committee** – None

Consent  
Agenda

Moved by Martin, seconded by Mallaney to approve the following consent agenda items:

A. Minutes

1. Regular Board Meeting – June 26, 2008
2. Executive Session – June 26, 2008
3. Special Board Meeting – July 1, 2008

B. Financial Reports

1. Un-audited Year End Cash and Fund Balance Report
2. Summary of Cash/Investments/Fund Balances
3. M-T-D/Y-T-D Revenue/Expenditure Reports
4. Food Services Report Revenue/Expenditure Summary Report
5. Payroll Extras and Imprest Fund
6. Payroll and Accounts Payable
7. Fiscal End-of-Year Accounts Payable
8. Investment Account Reports

- 9. Activity Reports
- 10. Additional Accounts Payable
- C. Adoption of Executive Session Minutes resolution
- D. Elementary School Handbook
- E. Primary School Handbook
- F. Cross Country Proposal
- G. First reading of Board Policies
- H. FMLA Requests
  - Amanda Fierce (effective December 16<sup>th</sup> – March 2<sup>nd</sup>)
  - Adrienne MacQueen (effective December 29<sup>th</sup> – February 17<sup>th</sup>)
- I. Resignations
  - Monica Kase – Middle School Self Contained teacher
  - Megan Shreffler – High School English teacher
  - Jodi Brandenburg – Part time teacher assistant
  - Jennifer Morgan – Part time teacher assistant
- J. Employments
  - Susan Amati – Middle School Technology Teacher
  - \*Renee Bult – Middle School Special Education Teacher
  - \*Janet Merigold – Middle School Special Education Teacher
  - Chuck Parsons – Part time School Psychologist
  - Call back of Special Education paraprofessionals
    - Debbie Leeson – part time
    - Mary Kay O'Brien
    - Mary Gibson
  - Authorization for Superintendent to hire seven (changed to two) paraprofessionals
  - Authorization for Superintendent to hire afternoon maintenance supervisor
  - Authorization for Superintendent to hire High School afternoon custodian
  - Mary Holtz – Full route bus driver
  - High School Technology interns
    - Kristyl Walker
    - Tony Grindler
    - Victoria Byerly
  - All other items previously added to the agenda

Ayes: Martin, Mallaney, Dodge, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office  
Report

Supt. Russert reported on the following good news items:

- The July 17<sup>th</sup> Education Foundation Golf Outing was successful and recognized Nancy Wheeler and Dave and Deb Fortin.
- Late and New Family registration will be held on August 5<sup>th</sup> from 12-7.
- Student and new family orientations will be occurring at individual buildings.
- Hail update – Work is beginning on the High School, Middle School and Primary School. The Elementary roof repairs will occur next summer.

## Old Business

Approve Resolution For County School Facility Occupation Tax  
 Moved by Preston, seconded by Nelson to approve a resolution requesting referendum to establish County School Facility Occupation Tax (Sales Tax) as presented. Ayes: Preston, Nelson, Dodge, Mallaney, Martin, and Stauffenberg – six (6). Nays – none (0). Motion carried.

## New Business

Approve Fuel Bid To Meier Oil  
 Moved by Mallaney, seconded by Dodge to award the fuel bid to Meier Oil for the 2008-2009 school year. Ayes: Mallaney, Dodge, Martin, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Camera Bid to Midwest  
 Moved by Mallaney, seconded by Nelson to award the bus camera bid to Midwest Bus for a cost not to exceed \$35,904. Ayes: Mallaney, Nelson, Dodge, Martin, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve 08-09 Lunch Prices  
 Moved by Dodge, seconded by Preston to approve the lunch prices for the 2008-2009 school year as presented. Ayes: Dodge, Preston, Mallaney, Martin, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

(Primary \$1.80, Elementary, Middle & High School \$1.90 and Adult \$2.35)

Approve MS CO 2A-3 CO 2A-4 CO 2A-5  
 Move by Martin, seconded by Mallaney to approve Change Order 2A-3 to Kevin Nugent Construction as a credit of \$1,000, Change Order 2A-4 to Kevin Nugent Construction for a charge of \$3,213 and Change Order 2A-5 to Kevin Nugent Construction for a charge of \$1,324.51 as presented. Ayes: Martin, Mallaney, Dodge, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve KASC Budget  
 Moved by Nelson, seconded by Preston to approve the Kankakee Area Special Education Cooperative Budget as presented. Ayes: Nelson, Preston, Dodge, Mallaney, Martin, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Anticipated Future Action Items  
 Supt. Russert reported the following items will be future action items:  
 Early Graduation Requests  
 Tentative Budget for Display

Approve PS Cafeteria Emergency Repair  
 Moved by Martin, seconded by Nelson to approve the emergency repair contract of the Primary School cafeteria roof gutters and fascia by Side-Rite in the amount of \$3,018.00. Ayes: Martin, Nelson, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Bid for  
 Moved by Martin, seconded by Mallaney to approve the bid for the promethean boards by Dura-Tech Enterprises, Inc. in the amount of \$41,825.00. Ayes:

Promethean Boards Martin, Mallaney, Dodge, Nelson, Preston, and Stauffenberg – six (6). Nays - none (0). Motion carried.

Approve Proposal for MS Asbestos Abatement Moved by Martin, seconded by Dodge to accept the proposal for the asbestos abatement services at the Middle School by KAM Services, Inc. in the amount of \$14,537.00. Ayes: Martin, Dodge, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried

Executive Session Moved by Dodge, seconded by Martin to adjourn to executive session for the purpose of discussing personnel. Ayes: Dodge, Martin, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open session ended at 7:05 p.m.

Return to Open Session Moved by Dodge, seconded by Preston to return to open session at 7:58 p.m. Roll Call: Dodge, Martin, Mallaney, Nelson, Preston and Stauffenberg – six (6). Absent – Toepper (1). Motion carried.

Approve Employment Moved by Martin, seconded by Preston to hire Randy Fortin as the Middle School Dean of Students for the 2008-2009 school year. Ayes: Martin, Preston, Dodge, Mallaney, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.

Supt. Russert added the fact that the waivers needed to be approved by the Board from the public hearing last evening.

Additional Item to the Agenda Moved by Martin, seconded by Mallaney to add the approval of the hearing waivers to the Board’s agenda. Ayes: Martin, Mallaney, Dodge, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Holiday and Driver’s Ed Waivers Moved by Martin, seconded by Mallaney to approve the holiday and drivers education waivers as presented. Ayes: Martin, Mallaney, Dodge, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Adjournment Moved by Nelson, seconded by Martin to adjourn the meeting at 8:02 p.m. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

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Board President, Mark Stauffenberg Board Secretary, Patrick Mallaney

MKS/PM/df